

Blended Course – Professionalism Rubric

36 Points

Criteria	Excellent 4 points	Good 3 points	Limited 2 points	Deficient 1 points	Does not comply 0 Points
Attendance	Student attended all scheduled classes in the course, and participated regularly online via the Canvas platform to complete the assignments.	Student was absent no more than 2 times during the course, and participated often online via the Canvas platform to complete the assignments. The student notified the professor of his/her absences beforehand when possible and sends updates regarding his/her status and when he/she will be the returning to the class.	Student was absent no more than 3 times during the course, and sporadically online via Canvas platform to complete the assignments. If absence continues, more than two days, the student provides a medical excuse or evidence that shows the reason for his/her absences.	Student was absent 4 times during the course, and rarely participated online via de Canvas platform to complete the assignments. He/she hardly ever notified the professor of his/her absences or sends updates regarding his/her status.	Student was absent 5 times or more , and did not participate online via the Canvas platform to complete the assignments. The student never notified the professor of his/her absences.
Communication With the Faculty	The student always maintains open and respectful communication, at appropriate times,	The student usually maintains open and respectful communication, at appropriate times,	The student occasionally keeps in touch with the professor.	The student hardly ever communicates with the professor.	The student does not communicate with the professor.

	usually during the professor's office hours.	usually during the professor's office hours.			
Assignment Submission	The student always submits the assignments or participates in other class activities on time , in accordance with the course calendar or weekly schedule posted in the course.	The student usually submits the assignments or participates in other class activities one day late , according to the course calendar or weekly schedule posted in the course.	The student usually submits the assignments or participates in other class activities two days late , according to the course calendar or weekly schedule posted in the course.	The student usually submits the assignments or participates in other class activities three or four days late , according to the course calendar or weekly schedule posted in the course.	The student usually submits the assignments or participates in other class activities more than five days late , according to the course calendar or weekly schedule posted in the course.
Communication with Classmates	The student always communicates clearly, respectfully, and cordially with classmates. The student expresses his/her opinion with courtesy, appropriate language, and without offending others.	The student usually communicates clearly, respectfully, and cordially with classmates. The student almost always expresses his/her opinion showing courtesy, appropriate language, and without offending and interrupt others.	The student sometimes communicates clearly, respectfully, and cordially with classmates and instructors. Sometimes the student expresses his/her opinion, but needs improvement in the use of language and demonstration of courtesy.	The student rarely communicates clearly, respectfully, and cordially with classmates. The student rarely expresses his/her opinion with courtesy; uses language poorly.	The student communicates disrespectfully using non-constructive criticism or foul language, or does not communicate with classmates. The student is unable to express his/her opinion.
Use of Mobile	During the on-campus	During the on-	During the on-	During the on-	During the on-

Devices (cell phones, tablets, laptops)	class, the student always uses mobile devices for matters strictly related to the class. Student always keeps cell phone in silent mode and uses it only in emergency situations.	campus class, the student almost always uses mobile devices for matters mainly related to the class. Student almost always keeps cell phone in silent mode and uses it only in emergency situations.	campus class, the student uses mobile devices for matters not always related to the class. Student sometimes forgets to put the cell phone in silent mode and answers calls even when it is not an emergency.	campus class, the student uses mobile devices for matters hardly ever related to the class. Student does not put the cell phone in silent mode and answers calls even when it is not an emergency.	campus class, the student uses mobile devices for matters not related to the class. Cell phone is never in silent mode and it is used frequently during the class.
Collaborative Work	The student always displays healthy social skills. He/she always assumes an active role within a team, demonstrating a good balance between being a leader and a facilitator.	The student usually displays healthy social skills. He/she almost always assumes an active role within a team, demonstrating an acceptable balance between being a leader and a facilitator.	The student sometimes displays healthy social skills. He/she sometimes assumes an active role within a team.	The student rarely ever displays healthy social skills. He/she rarely assumes an active role within a team and does not go beyond merely participating in tasks assigned to him.	The student does not display healthy social skills. He/she does not assume an active role within a team and fails to participate.
Intellectual Honesty	x The student always respects the intellectual property of others (including fellow classmates and	x The student usually respects the intellectual property of others (including fellow classmates and instructors) by	x The student sometimes respects the intellectual property of others (including fellow	x The student rarely respects the intellectual property of others (including fellow classmates and instructors) by	x The student never respects the intellectual property of others (including fellow classmates and instructors) by

	instructors) by acknowledging and giving due credit to the author(s) of the ideas, texts, or arguments used to support his/her academic work, thus establishing a clear difference between his/her own ideas or postulates and those of others, using correctly APA guidelines for attributions in written works.	acknowledging and giving due credit to the author(s) of the ideas, texts, or arguments used to support his/her academic work, establishing, in most cases , the difference between his/her own ideas or postulates and those of others, and using, with few minor errors , the APA guidelines for attributions in written works.	classmates and instructors) by acknowledging and giving due credit to the author(s) of the ideas, texts, or arguments used to support his/her academic work, establishing, sometimes , the difference between his/her own ideas or postulates and those of others, and using, with some errors , the APA guidelines for attributions in written works.	acknowledging and giving due credit to the author(s) of the ideas, texts, or arguments used to support his/her academic work and hardly ever establishes the difference between his/her own ideas or postulates and those of others, and rarely uses APA guidelines for attributions in written works.	acknowledging and giving due credit to the author(s) of the ideas, texts, or arguments used to support his/her academic work and does not establish the difference between his/her own ideas or postulates and those of others, and never uses APA guidelines for attributions in written works.
Canvas Profile	The student created a Canvas profile with his/her professional photo and proper content regarding personal information and academic life; included a personal mobile number and an alternate e-mail address.	The student created a Canvas profile with his/her professional photo; included a personal mobile number and an alternate e-mail address.	The student created a Canvas profile with his/her photo; included only one of the following: personal mobile number or an alternate e-mail address.	The student created a Canvas profile with an inappropriate photo. He/she did not include personal mobile number and an alternate e-mail address.	The student does not have a Canvas profile.

Dress code	The student always attends class with proper attire and footwear. He/she never wears clothing with obscene or vulgar text or images or clothing that is transparent or that exposes the midriff, chest, upper thigh, visible cleavage, or undergarments.	The student usually attends class with proper attire and footwear. He/she occasionally wears clothing with obscene or vulgar text or images or clothing that is transparent or that exposes the midriff, chest, upper thigh, visible cleavage, or undergarments.	The student periodically attends class with proper attire and footwear. He/she often wears clothing with obscene or vulgar text or images or clothing that is transparent or that exposes the midriff, chest, upper thigh, visible cleavage, or undergarments.	The student rarely attends class with proper attire and footwear. He/she almost always wears clothing with obscene or vulgar text or images or clothing that is transparent or that exposes the midriff, chest, upper thigh, visible cleavage, or undergarments.	The student never attends class with proper attire and footwear. He/she always wears clothing with obscene or vulgar text or images or clothing that is transparent or that exposes the midriff, chest, upper thigh, visible cleavage, or undergarments.
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