

## Web Enhanced Course – Professionalism Rubric

### 36 Points

Criteria	Excellent 4 points	Good 3 points	Limited 2 points	Deficient 1 points	Does not comply 0 Points
<b>Attendance</b>	Student attends <b>all</b> scheduled classes in the course, and participates <b>regularly</b> online via the Canvas platform to submit the assignments.	Student is absent <b>no more than 2 times</b> during the course, and participates <b>often</b> online to submit the assignments.  The student notifies the professor of his/her absences beforehand when possible and sends updates regarding his/her status and when he/she will be the returning to the class.	Student is absent <b>no more than 3 times</b> during the course, and <b>sporadically</b> participates online via the Canvas platform to submit the assignments.  If the absence extends over more than two days, the student provides a medical excuse or evidence showing the reason for his/her absences.	Student is absent <b>4 times</b> during the course, and <b>rarely</b> participates online via de Canvas platform to submit the assignments.  He/she hardly ever notifies the professor of his/her absences or sends updates regarding his/her status.	Student is absent <b>5 or more times</b> , and <b>does not</b> participate online via the Canvas platform to submit the assignments.  The student never notifies the professor of his/her absences.
<b>Communication With the Faculty</b>	The student <b>always</b> maintains open and respectful communication, at appropriate times, usually during the professor's office	The student <b>usually</b> maintains open and respectful communication, at appropriate times, usually during the professor's office hours.	The student <b>occasionally</b> keeps in touch with the professor.	The student <b>hardly ever</b> communicates with the professor.	The student does not communicate with the professor.

	hours.				
<b>Assignment Submission</b>	The student <b>always</b> submits the assignments or participates in other class activities <b>on time</b> , in accordance with the course calendar or weekly schedule posted in the course.	The student usually submits the assignments or participates in other class activities <b>one day late</b> , according to the course calendar or weekly schedule posted in the course.	The student usually submits the assignments or participates in other class activities <b>two days late</b> , according to the course calendar or weekly schedule posted in the course.	The student usually submits the assignments or participates in other class activities <b>three or four days late</b> , according to the course calendar or weekly schedule posted in the course.	The student usually submits the assignments or participates in other class activities <b>more than five days late</b> , according to the course calendar or weekly schedule posted in the course.
<b>Communication with Classmates</b>	The student always communicates clearly, respectfully, and cordially with classmates. The student expresses his/her opinion with courtesy, appropriate language, and without offending others.	The student usually communicates clearly, respectfully, and cordially with classmates. The student almost always expresses his/her opinion showing courtesy, appropriate language, and without offending and interrupt others.	The student sometimes communicates clearly, respectfully, and cordially with classmates and instructors. Sometimes the student expresses his/her opinion, but needs improvement in the use of language and demonstration of courtesy.	The student rarely communicates clearly, respectfully, and cordially with classmates. The student rarely expresses his/her opinion with courtesy; but using language poorly.	The student communicates disrespectfully using non-constructive criticism or foul language, or does not communicate with classmates. The student is unable to express his/her opinion.
<b>Use of Mobile Devices (cell phones, tablets,</b>	During the on-campus class, the student <b>always</b> uses mobile	During the on-campus class, the student <b>almost</b>	During the on-campus class, the student sometimes	During the on-campus class, the student uses mobile	During the on-campus class, the student uses mobile

<b>laptops)</b>	devices for matters <b>strictly</b> related to the class. Student <b>always</b> keeps cell phone in silent mode and uses it only in emergency situations.	<b>always</b> uses mobile devices for matters <b>strictly</b> related to the class. Student <b>almost always</b> keeps cell phone in silent mode and uses it only in emergency situations.	used mobile devices for matters <b>not</b> related to the class. Student <b>sometimes forgets</b> to put the cell phone in silent mode and answers calls even when it is not an emergency.	devices for matters <b>hardly ever</b> related to the class. Student <b>does not</b> put the cell phone in silent mode and answers calls even when it is not an emergency.	devices for matters <b>not related</b> to the class. Cell phone is never in silent mode and it is used frequently during the class.
<b>Collaborative Work</b>	The student <b>always</b> displays healthy social skills. He/she <b>always</b> assumes an active role within a team, demonstrating a good balance between being a leader and a facilitator.	The student <b>usually</b> displays healthy social skills. He/she <b>almost always</b> assumes an active role within a team, demonstrating an acceptable balance between being a leader and a facilitator.	The student <b>sometimes</b> displays healthy social skills. He/she <b>sometimes</b> assumes an active role within a team.	The student <b>rarely</b> ever displays healthy social skills. He/she <b>rarely</b> assumes an active role within a team and does not go beyond merely participating in tasks assigned to him.	The student <b>does not</b> display healthy social skills. He/she <b>does not</b> assume an active role within a team and fails to participate.
<b>Intellectual Honesty</b>	The student <b>always</b> respects the intellectual property of others (including fellow classmates and instructors) by acknowledging and giving due credit to the author(s) of the ideas, texts, or arguments used to support his/her	The student <b>usually</b> respects the intellectual property of others (including fellow classmates and instructors) by acknowledging and giving due credit to the author(s) of the ideas, texts, or	The student <b>sometimes</b> respects the intellectual property of others (including fellow classmates and instructors) by acknowledging and giving due credit to the author(s) of the	The student <b>rarely</b> respects the intellectual property of others (including fellow classmates and instructors) by acknowledging and giving due credit to the author(s) of the ideas, texts, or	The student <b>never</b> respects the intellectual property of others (including fellow classmates and instructors) by acknowledging and giving due credit to the author(s) of the ideas, texts, or

	academic work, thus establishing <b>a clear</b> difference between his/her own ideas or postulates and those of others, using <b>correctly</b> APA guidelines for attributions in written works.	arguments used to support his/her academic work, establishing, <b>in most cases</b> , the difference between his/her own ideas or postulates and those of others, and using, <b>with few minor errors</b> , the APA guidelines for attributions in written works.	ideas, texts, or arguments used to support his/her academic work, establishing, <b>sometimes</b> , the difference between his/her own ideas or postulates and those of others, and using, <b>with some errors</b> , the APA guidelines for attributions in written works.	arguments used to support his/her academic work, <b>hardly ever</b> establishing the difference between his/her own ideas or postulates and those of others, and <b>rarely</b> using APA guidelines for attributions in written works.	arguments used to support his/her academic work, <b>never establishing</b> the difference between his/her own ideas or postulates and those of others, and <b>never</b> using APA guidelines for attributions in written works.
<b>Canvas Profile</b>	The student creates a Canvas profile with his/her professional photo and proper content regarding personal information and academic life; including a personal mobile number and an alternate e-mail address.	The student creates a Canvas profile with his/her professional photo; including a personal mobile number and an alternate e-mail address.	The student creates a Canvas profile with his/her photo; including only one of the following: personal mobile number or an alternate e-mail address.	The student creates a Canvas profile with an inappropriate photo. He/she does not include personal mobile number or an alternate e-mail address.	The student did not create a Canvas profile.
<b>Dress code</b>	The student <b>always</b> attends class with proper attire and footwear. He/she <b>never</b> wears clothing	The student <b>usually</b> attends class with proper attire and footwear. He/she <b>occasionally</b> wears	The student <b>periodically</b> attends class with proper attire and footwear. He/she <b>often</b> wears	The student <b>rarely</b> attends class with proper attire and footwear. He/she <b>almost always</b>	The student <b>never</b> attends class with proper attire and footwear. He/she <b>always</b> wears

	with obscene or vulgar text or images or clothing that is transparent or that exposes the midriff, chest, upper thigh, visible cleavage, or undergarments.	clothing with obscene or vulgar text or images or clothing that is transparent or that exposes the midriff, chest, upper thigh, visible cleavage, or undergarments.	clothing with obscene or vulgar text or images or clothing that is transparent or that exposes the midriff, chest, upper thigh, visible cleavage, or undergarments.	wears clothing with obscene or vulgar text or images or clothing that is transparent or that exposes the midriff, chest, upper thigh, visible cleavage, or undergarments.	clothing with obscene or vulgar text or images or clothing that is transparent or that exposes the midriff, chest, upper thigh, visible cleavage, or undergarments.
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